



Cardinal Marching Band

Handbook and Syllabus
2014-2015

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MUS 109-09 & MUS 509-09
M, W, F 4:30-6:30pm
1.0 Credit

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2014-2015 Cardinal Marching Band Organization

Cardinal Marching Band Staff

Directors

Dr. Frederick Speck, Director of Bands
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Dr. Mark J. Lynn, Assistant Director of Marching Band, Assistant Director of Bands
mark.lynn@louisville.edu, 502-500-4305 (mobile), 502-852-1932 (office)

Senior Program Administrative Assistant

Kaelah McMonigle – k.mcmonigle@louisville.edu, 502-852-5200 (office)

Graduate Assistants

Mandi Roberts (Flutes & Clarinets) – amandaroberts712@gmail.com

Brandon Doggett (Low Brass) – rbdoggett@yahoo.com

Brad Jopek (Saxophones & Mellophones) – bsjope01@louisville.edu

Sean McKinney (Trumpets) – smmcki03@louisville.edu

Color Guard Instructors

Christopher Dye, Head Color Instructor, christopherdye@yahoo.com

Amanda Croak, Assistant Color Guard Instructor, aCroak413@gmail.com

Percussion Instructor

Kyle McCoy – k.mccoy90@gmail.com

Visual Instructor

Michael Cowan – mikeycowan@hotmail.com

Announcer – The “Voice” of the Cardinal Marching Band

Steve Kirkland – stephen.kirkland@gmail.com

Creative Social Media Director

Ray Kirkland – rk1228@twc.com

2014-15 LEADERSHIP TEAM

Name		Position(s)	Phone	Email
Jake	Campbell	Head Drum Major	864-360-7558	jscamp01@louisville.edu
Philip	Clemons	Assistant Drum Major & Equipment Crew Manager	502-439-1486	church.boy@hotmail.com
Hannah	Gibson	Assistant Drum Major	502-974-3033	hcgibs03@louisville.edu
Jessica (JR)	Majors	Flute Section Leader	270-584-3564	jrmajo01@louisville.edu
Lucas	Hampton	Clarinet Leader & Sideline Conductor	859-466-7012	lehamp02@louisville.edu
Roger	Riddick	Saxophone Section Leader	502-794-1590	rkridd01@louisville.edu
Nolan	Aud	Saxophone Section Leader & Equipment Crew	270-925-2706	npaud001@louisville.edu
Josh	Goodman	Mellophone Section Leader	513-638-3248	jofogo@aol.com
Noah	Peak	Trumpet Section Leader	502-413-1054	noah.peak@yahoo.com
Lucas	Menser	Trumpet Section Leader	270-871-0904	jlmens03@louisville.edu
Josh	Barnes	Trombone Section Leader, Uniform Crew & Sideline Conductor	864-640-3633	jabarn14@louisville.edu
Garrett	Weeks	Baritone Section Leader & Equipment Crew	502-310-9844	gdweek01@louisville.edu
Kendrick	Pennington	Snare Drum Section Leader	502-316-4716	kdpenn91@gmail.com
Zach	Hajdalenko	Bass Drum Section Leader	502-457-4903	zhajdalenko@gmail.com
Jonathan	McClean Shutt	Cymbal Section Leader	270-847-2125	mcleanshutt@yahoo.com
O'mega	Masden	Tuba Section Leader & Sideline Conductor	502-240-7620	omega.masden@gmail.com
Max	Payne	Tuba Section Leader	859-750-0136	mdpaysn02@louisville.edu
Te'Keyah	Alexander	Guard Section Leader	270-991-8741	tealex03@louisville.edu
Cathy	Faugender	Guard Section Leader	502-500-4104	clfaug01@louisville.edu
Matheus	Silva	Equipment Crew	502-387-1492	mmsilv01@louisville.edu
Colin	Wise	Equipment Crew	502-727-5623	cwise2@gmail.com
Brian	Herald	Librarian & Student Arranger	812-987-4375	brianherald@yahoo.com
Julie	Rinehart	Librarian	812-584-0688	jerine01@louisville.edu
Jessica	Abney	Uniform Crew	859-576-3473	jeabne02@louisville.edu
Hayley	Collins	Uniform Crew Manager	859-684-7439	hscoll02@louisville.edu
Brittany	Schaefer	Uniform Crew	502-303-2693	bdscha03@louisville.edu
Justin	Tijerina	Uniform Crew	361-774-9085	jatije01@louisville.edu

PREREQUISITES

To participate in the CMB, students must pass a performance audition held at the beginning of band camp and have the consent of the Director. Drum Line instrumentation is pre-set and space is limited. Wind and Color Guard sections do not have a number cap and are open to all who are qualified. Students with prior experience on an instrument who desire to learn a new instrument may be allowed to do so with Director permission.

All students must be officially registered for the class by the first Friday, **AUGUST 29th**, of UofL's Fall Semester. If you have a class conflict, please discuss with Dr. Acklin or Dr. Lynn to get a signed class conflict form. All class conflicts must be taken care of by the first Friday of UofL's Fall Semester. **Students not registered by AUGUST 29th will not be able to participate in the class for the season.**

Lastly, please note that the Director reserves the right to deny a student's participation based on lack of readiness and/or prior history of poor attitude or performance in the CMB.

GOALS & OBJECTIVES

Many people will receive an important impression of the University of Louisville based on their perceptions of you as a member of the Cardinal Marching Band (CMB). This public opinion is not only based on the impression made during rehearsal, but also on the personal behavior of each individual member. You should always remember that the CMB is, first and foremost, a major ensemble in the UofL School of Music. Our visibility at athletic events provides the CMB a unique privilege to be the windows for the UofL School of Music. Specifically, the CMB is responsible for entertaining through music and movement, promoting a positive image for the university, and providing an atmosphere for the development and application of leadership skills.

ATTENDANCE

Early is on time – On time is late – Late is inexcusable!

Band Camp

Attendance at Band Camp is MANDATORY! All members must show up on their assigned day per the band camp schedule. Absences due to work, summer vacations, weddings, family functions, etc. will be considered unexcused. Excused absences include illness and official school events, but proper documentation must be provided (i.e. doctor's note, excuse note from a teacher, etc...).

Attendance will be taken at each rehearsal block. **Any unexcused absence from a band camp rehearsal block will result in the scholarship loss of \$75 per rehearsal block** (with a total reduction of \$225 for a full day missed). In addition, **three tardies to any rehearsal block will equal one unexcused absence and a loss of \$75.**

If you are ill or have an emergency, you should consult with your assigned TA or staff member immediately and bring in written documentation upon your return.

Rehearsals

The Cardinal Marching Band rehearses during fall semester on Monday, Wednesday, and Friday from 4:30-6:30pm at the Patrick Henry Hughes Practice Field. Attendance at all rehearsals and scheduled performances are mandatory. Please note in the grading policy that absences and tardies will negatively affect your grade for the semester.

The CMB meets for every scheduled rehearsal, rain or shine. Do not ever assume that a rehearsal is canceled! In the event of inclement weather, the rehearsal will be moved to an indoor facility. *Any changes to the location will be posted 1 hour prior to rehearsal on the following sites:*

- 1) Marching Band Website: <uoflbands.com>
- 2) Twitter account: @MarchingCards

Text Messaging Notifications

You can receive text messages updates about rehearsals changes, game time changes, etc. In order to get the text updates you need to text: *follow marchingcards to 40404*. This is not a mandatory service but is automatic and easier than checking Blackboard or the website.

REHEARSAL & PERFORMANCE OPERATIONS

Dress Code

Shirts must be worn at all times as well as a supportive athletic shoe. Swimsuit tops or swimsuit halter-tops or clothing marked with profanity/inappropriate pictures are NOT ALLOWED.

Roll Call

The assigned TA will take attendance for any given rehearsal or performance. It is the responsibility of the student to check-in with the TA for any tardies or absences.

Water

Water will be provided at each rehearsal; however, the water we provide is intended to **supplement** your own supply. Cups *will not* be provided, so please bring your own water bottle. As a general policy, full 5-minute water breaks will be given every 60 minutes during regular weather and every 20 minutes in the case of heat advisory. On game days, water and cups are provided in the stands.

Please know that you are allowed to make your own best judgment about water and may step out of the rehearsal at anytime for a quick break, just as you would if attending a large group exercise class. Taking care of yourself should ALWAYS be your first priority. Please notify a staff member immediately if you experience any dizziness or sickness.

GRADING POLICY

Grading for the Cardinal Marching Band is based on a combination of 1) attendance 2) materials/equipment/dress and 3) attitude.

Attendance

Attendance will be taken at the beginning of a rehearsal by your assigned TA or staff member (typically 4:30pm on M, W, F rehearsals, and 5 hours prior to kick-off on game days). To receive full credit for a rehearsal or performance, you must be on time AND have all materials (see Required Materials/Equipment List). Absences due to work, summer vacations, weddings, family functions, will be considered unexcused. Excused absences include illness and official school events, but proper documentation must be provided (i.e. doctor's note, excuse note from a teacher, etc...). Students approved to have class conflicts must clarify with their assigned TA the exact class information and time that will be missed.

Attendance is taken immediately at all rehearsals & performances, so any student arriving after the start of rehearsal when roll is called is tardy. Three tardies to any rehearsal block will equal one unexcused absence. **Tardies are defined as being late to rehearsals or performances or leaving/forgetting any of your required materials, equipment or dress. See list below for exact specifications.** Each unexcused rehearsal absence (or tardy equivalent) will result in the lowering of your grade (see grading rubric for further detail). An unexcused "performance" absence will lower your entire semester grade by 2 letter grades (Ex: An earned A would become a C, an earned B would become a D, etc...)

In addition, materials & equipment will be checked at each rehearsal and performance during roll call. Any combination of missing items/equipment will count as one unexcused tardy. Should you be tardy and have missing items on the same day, it will count as two unexcused tardies.

Required Materials, Equipment & Dress List

WIND PLAYERS

REHEARSAL

Pencil
Working Instrument
Flip Folder & Lyre
Music
Drill Coordinate Sheet
Athletic Shoe

PERFORMANCE

Working Instrument
Flip Folder & Lyre
Music
White Gloves
Long Black Socks (ankle socks will not count)
Black Polished Marching Shoes
Black Sunglasses (optional - may only be worn in the stands)
CMB Ball Cap
CMB T-Shirt (worn underneath uniform)
Full Uniform: Plume, Shako, Jacket, Bibs, Black Marching Shoes, Black Gloves, Long Black Socks, CMB T-Shirt, CMB Ball Cap)

Note:

- 1) Hair longer than collar length must be put up under Shako
- 2) Must be clean-shaven
- 3) No earrings, face piercings, or brightly colored hair
- 4) Shako Angle: There should roughly be 2 fingers between the brim of your shako and your nose.

PERCUSSION

REHEARSAL

Pencil
Working Instrument
Music & Binder
Drill Coordinate Sheet
Athletic Shoe

PERFORMANCE

Working Instrument
Music & Binder
Wrist Bands
Long Black Socks (ankle socks will not count)
Black Polished Marching Shoes
Clean Shaven
No Earrings, Face Piercings, or Brightly Colored Hair
Black Sunglasses (optional - may only be worn in the stands)
CMB Ball Cap
CMB T-Shirt (worn underneath uniform)
(Full Uniform: Plume, Shako, Jacket, Bibs, Black Marching Shoes, Long Black Socks, CMB T-Shirt, CMB Ball Cap)

Note:

- 1) Hair longer than collar length must be put up under Shako
- 2) Must be clean-shaven
- 3) No earrings, face piercings, or brightly colored hair
- 4) Shako Angle: There should roughly be 2 fingers between the brim of your shako and your nose.

COLOR GUARD & TWIRLERS

REHEARSAL

Gloves
Flag/Rifle/Baton
Personal Equipment Bag
Drill Coordinate Sheet
Athletic Shoe

PERFORMANCE

Gloves
Flag/Rifle/Baton
Personal Equipment Bag
Performance Shoes
Warm-Up Jackets
Accessories
Clean Shaven
No face piercings, or brightly colored hair
Approved Earrings (LOBE ONLY)
Black Sunglasses (optional - may only be worn in the stands)
Full Uniform

Attitude

The following guidelines are in effect during all CMB activities (i.e., rehearsal, travel, performances, etc.):

Having a positive attitude in rehearsal and performance and treating others with respect is vital for the success of the Cardinal Marching Band. The marching band season is demanding from beginning to end and it is inevitable that we will all experience moments of fatigue and frustration. It is important for us to remember that our presence and

attitude affects the environment around us. We want our effect on others to be a positive one!

It is our hope that most "minor offense" attitude problems will be handled amongst student leadership. Please work with your section leader and the drum majors to resolve issues that arise from lack of motivation, unpreparedness, and general rudeness to others. Should there be any issues with a section leader or drum major, or if you feel that a situation is not improving after working with student leadership, please report the matter immediately to Dr. Acklin or Dr. Lynn.

Additionally, any "major offense" behaviors need to be reported immediately to Dr. Acklin or Dr. Lynn. Such actions might include, but are not limited to: use of a controlled substance, harassing other members, a physical threat to yourself or the band, or any other violation of the UofL Code of Conduct. Such actions may result in any combination of: immediate dismissal from the band, a semester grade of F, a full loss of scholarship, an official letter in your student file, and/or reporting of your actions to the UofL Student Affairs Office.

Grading Policy for Attitude

- 1st OFFENSE: There will be a conversation with the directors and student(s) and an official warning will be given.
- 2nd OFFENSE: An official letter will be given to the student outlining the pattern and expectation for change. In addition, the student's grade will be automatically lowered to a C.
- 3rd OFFENSE: A second official letter will be issued and the semester grade will be dropped by one letter grade.
- 4th OFFENSE: The student will be dismissed from the class with a semester grade of an F.

Please note, as stated above, that "major offense" behaviors will not be tolerated and will result in an immediate decision from Dr. Acklin. Dr. Acklin has the final decision-making authority in determining appropriate consequences for those who deviate from the expected behavior.

Grading Policy for Attendance & Equipment

Grading Rubric ^{1, 2, 3, 4}	Grade
0 Absences & 1-2 Tardies/Missing Equipment	A
1 Absence or 3 Tardies/Missing Equipment	A -
2 Absences or 6 Tardies/Missing Equipment	B
3 Absences or 9 Tardies/Missing Equipment	B -
4 Absences or 12 Tardies/Missing Equipment	C ²
5 Absences or 15 Tardies/Missing Equipment	C ⁻²
6 Absences or 18 Tardies/Missing Equipment	D ²
7 Absences or 21 Tardies/Missing Equipment	D ⁻²
8 or more Absences or 24 or more Tardies/Missing Equipment	F ²

OVERALL REMINDERS FROM GRADING POLICY:

- 1 = An unexcused "performance" absence will lower the entire semester grade by 2 full letter grades (Ex: An earned A would become a C, an earned B would become a D, etc...)
- 2 = A grade of *C*, *D*, or *F* will result in a complete loss of scholarship.
- 3 = A third offense of poor attitude/behavior will lower the semester grade by 1 full letter. A fourth offense of poor attitude/behavior will result in dismissal from the course and a semester grade of "F."
- 4 = In the event of a bowl game during a Holiday Break, students' grades may be deferred until the completion of the performance obligation.

Controlled Substances

There is NO SMOKING during rehearsals or anytime you are in uniform. This policy is in effect with "ZERO TOLERANCE" which means that any violation will result in disciplinary action.

The use of alcohol or illegal substances is strictly prohibited from all CMB rehearsals, travel and performances for both under-aged and legal aged students. Although alcohol will be served at Papa John's Stadium, it is strictly prohibited for marching band members. All CMB members (including those of legal age in the State of KY) who elect to consume alcoholic beverages or use controlled substances before official CMB events are cautioned that they will be held accountable for their behavior as a result of their decision. CMB members will not accept alcoholic beverages from fans before, during or after games.

CMB members will display responsible behavior while traveling to and from official events. During official travel, CMB members will refrain from substance abuse on buses, at hotels and during official rehearsals or performing activities. During official travel, you should consider yourself "on duty" from the moment of departure to the moment of return. There are no "safe times" for consumption of alcoholic beverages.

A student under the influence of a controlled substance will be subject to any combination of: immediate dismissal from the band, a semester grade of F, a full loss of scholarship, an official letter in your student file, and/or reporting of your actions to the UofL Student Affairs Office.

SCHOOL ISSUED EQUIPMENT & UNIFORM

Each member is expected to take great pride and care in all UofL equipment and dress (see the Uniform Policy/Visual Handbook). Please know that after games, the CMB uniform MUST be removed before attending other events. Most of your needed items are

issued at no charge. Should you lose or damage any UofL items, you will need to pay for the materials (prices listed below). Money will be accepted in cash (you will receive a receipt) or a check (made payable to UofL Bands). Should payment not be received, a hold for the amount will be placed on your student account.

WINDS & PERCUSSION

Issued items to be returned at the end of season (Prices listed only need to be paid in the event of damage):

Uniform Part Unit Cost

Band Uniform Jacket: \$190.00	Band Uniform Bibs: \$60.00
Band Uniform Plume: \$12.00	Band Rain Jacket: \$70.00
Garment Bag: \$9.00	Shakos & Carton \$36.00
*Flip Folder: \$35.00	

**Percussionists are responsible for a three-ring binder with sheet protectors*

Marching Band Owned Instruments Cost

Piccolo: \$800.00	Clarinet: \$900.00
Saxophone: \$2,000.00	Trumpet: \$2400.00
Mellophone: \$1600.00	Trombone: \$2500.00
Baritone: \$2,100.00	Sousaphone: \$7,300.00
Snare: \$869.00	Tenor: \$1,700.00
Bass Drum: \$1,300.00	Cymbal: \$400.00

Issued items to be kept (Each member receives the following items at no charge. Prices listed only need to be paid in the event of damage or loss):

CMB T-Shirt: \$15	CMB Ball Cap: \$40.00
Polo Shirt: \$60.00	Presentation Suit: \$100.00
Practice Shorts: \$20.00	

Required Fee & Items

Dry Cleaning Fee (\$30 - required for all winds & percussion)

The dry cleaning fee will be collected during band camp registration and can be paid by cash or check (made payable to UofL Bands).

Black Marching Shoes (See below)

Black Long-Wristed Gloves (See below)

4-5 pair recommended, \$2 per pair, available to purchase at Band Camp

Black Pants & Plain Black Belt for “hot day uniform”

Section T-Shirt (optional)

NEW MARCHING SHOE POLICY

Due to new financial policies at UofL, we will no longer take shoe orders at Band Camp.

All students will be responsible for purchasing their own shoe *prior* to August 15, 2014.

A receipt to verify the shoe purchase *or* the actual pair of shoes must be brought into

camp on August 15 and will be checked during sectionals.

Woodwind, Brass & Percussion students will need a plain black marching shoe. If you do not already have black marching shoes, please order the Dinkles Glide Marching Band Shoe in Black (Item # 4075). The price is \$34.50 and includes shipping. You can place individual orders online at:

http://www.bandshoppe.com/catalog/productDetail.do?p=Dinkles_Glide_Marching_Band_Shoes

WOODWIND & BRASS GLOVES

We are changing the color of gloves this season for *Woodwind and Brass players* from white to *black*. Black gloves will be available to purchase at the scheduled uniform fittings and are \$2 a pair. We recommend that you purchase 3-4 pair for the season. Gloves for *Guard* members are optional.

Guard & Twirlers

Items to be returned at the end of season (Prices listed only need to be paid in the event of damage):

Guard Uniform: \$120.00	Twirler Uniform: TBA
Band Rain Jacket: \$70.00	Garment Bag: \$9.00
Personal Equipment Bag: \$30.00	Warm-up Flag: \$20.00 per flag
Performance Flag: \$30.00 per flag	Rifle: \$50.00

Items to be kept (Each guard member receives 1 T-shirt, Cap, and guard gloves at no charge. Prices listed only need to be paid in the event of damage or loss):

CMB T-Shirt: \$15	CMB Ball Cap: \$40.00
Polo Shirt: \$60.00	Presentation Suit: \$100.00
Practice Shorts: \$20.00	

Items to purchase if needed

- Black Marching Shoes (See Below)
- Tape (See Below)
- Section T-Shirt
- Warm-Up Jacket for Stands
- Body Suit (optional)
- Gloves (optional)

GUARD SHOES

Guard members will need to purchase a black jazz dance sneaker with split sole, like this <http://www.dancewearsolutions.com/shoes/jazz/default.aspx>. The average cost is around

\$35-45 dollars. Any member who already has a black shoe will need to have it approved by the Color Guard staff.

Guard members will also need to have a roll of black and a roll of white tape on them at all times. The cost is under \$10.

PERFORMANCES/GAME DAY

The CMB performance schedule includes all UofL home football games, select away games, a bowl game (during Winter Break), select special performances, and 3 spring semester events, including the Spring Game, Pegasus Parade and Kentucky Derby. Other “pep rally” or special occasion events may arise during the semester, but will be voluntary. Attendance at all scheduled performances is of course mandatory.

The directors reserve the right to remove a student from a performance due to tardiness, lack of preparedness, poor attitude, or any major offense and breach of the UofL Code of Conduct. Please refer to the Grading Policy for further clarification.

Performance Expectations

IN THE STANDS

Perhaps the most visible and vital element for the CMB is performing well and displaying high energy in the stands. Please know that we will stand for all four quarters, except for when a player is injured. Any student not able to stand due to illness or fatigue must immediately report to the Director and be assigned a seat in the first two rows. Stand music will consist of 10 "short tunes," all school spirit songs, and several "full length" tunes. All 10 "short" stand tunes and school spirit songs should be memorized and ready to be performed at any moment. Full-length tunes should be readily available in your flip folder.

Having a positive attitude and engaging in the spirit cheers and synchronized dance moves is crucial to our game day performance. Also, please know that there is no visiting allowed from friends or family in the stands. If you need to use the restroom, let your section leader know before leaving. No more than 2 people from a section should be gone at any time for restroom or concession breaks. Lastly, there is NO PROFANITY allowed in the stands, during performance, or anytime you are representing the CMB. Also, CMB members should refrain from engaging in abusive language or behavior with football fans that may wish to provoke a confrontation.

Game Day General Schedule

Game day call time, referred to as *Continuity Rehearsal* will always start 5 hours prior to kick-off. A general game day schedule involves the following:

5 hours prior	Attendance Block & Warm-up Attire: Official Presentation Suit, Band T-Shirt, Marching Shoes
4 hours prior	Change into Uniform & Uniform Inspection (See Uniform Guidelines for more specifics)
Lunch	Boxed lunches are provided to each student and include a sandwich, chips, fruit, cookie, and water. Vegetarian meals are available by request.
3 hours prior	Warm-up/Line-up in Parade Formation
2:15 hours prior	CARD MARCH Restroom Break (Concession stands will be open if you need a quick snack) President's Tent Performance (Musical selections from Pre-Game)
20 minutes prior	Pre-Game Performance
Kick-Off	
1 st & 2 nd Quarter	Stand Performances
Half-Time	6-minute Field Show
3 rd Quarter	Restroom break, Snack (provided) (Students will be released in small groups) 3 RD Quarter Band/Special Press Box Performances
4 th Quarter	Stand Performances
Post Game	(FS, All Hail, Alma Mater)
End of Game	Change out of uniform and put back on uniform rack (Marching Band Truck will be located at the Parking Lot near the Cardinal Authentic Store, Front of Stadium) Load instruments onto Instrument truck

Note: Water is readily available throughout the game.

PARKING

Rehearsal Parking

“CURRENT” PURPLE PASS HOLDERS:

A band member who already owns a Purple permit may park in the Green lot on South Brook Street by the practice field starting at 4:00 pm.

“FALL ONLY” PURPLE PASS (available only for CMB members)

A band member that drives to campus only during football season will be permitted to purchase a Purple permit for \$36 and this permit will also allow the band member to park starting at 4:00 pm in the South Brook Street lot (Dr. Acklin must submit all names to UofL parking PRIOR to a student purchasing a pass).

METROVERSITY STUDENTS:

Band members who are Metroversity students obtain a permit through our Registrar's Office from Susan Pierce. This is a Purple pass also but will be recognized in the Green spaces at 4:00 pm in the South Brook Street Parking Lot.

Saturday Game Day Parking

Parking is available in the *Green* parking lot located next to the band practice field. Allow 20 minutes to park and walk to the stadium in order to make it on time to the Continuity Rehearsal.

Thursday & Friday Game Day Parking

Parking on Thursday & Friday is a bit challenging because school is in session. The band practice field is still available for parking, but there will not be as many empty spaces. Please plan on arriving earlier than usual.

SCHOLARSHIP/TUITION REMISSION

The CMB is privileged to have an endowed scholarship program for tuition remission. To receive the scholarship in full, you must earn an A or B as the final semester grade, attend all scheduled fall and spring performances, and be in compliance with the UofL Code of Conduct. Amounts are distributed on a tiered system based on the number of years a member has been in the band. Students are required to attend band camp prior to fall semester. Music majors who are placed into marching band after ensemble auditions, and do not attend band camp, will not receive tuition remission.

The 2014-15 CMB tuition remission amounts are as follows:

- 1st Year Members: \$800
- 2nd Year Members: \$1000
- 3rd Year Members: \$1100
- 4th Year Members: \$1200
- 5th & 6th Year Members: \$1300

Scholarships will be distributed into your school student account by **October 27, 2014**. Please note that although you will receive the scholarship by October 27, 2014 there are still obligations that you must fulfill throughout the fall and spring semester. Also note that certain behaviors will result in a loss of scholarship (see Scholarship Deductions below). If the behaviors occur after the scholarship has been posted, then a hold will be placed on your school account for the full scholarship amount.

** In order to receive your scholarship by October 27, 2014, you must first sign and turn in the 2014-2015 Cardinal Marching Band Handbook Contract Page located on the last page of your handbook.*

SCHOLARSHIP DEDUCTIONS

- Missing a band camp rehearsal (\$75 per rehearsal block)
- Earning a C, D or F as the final semester grade (loss of full amount)
- Missing the Bowl Game, Spring Game, Pegasus Parade, or KY Derby (loss of full amount)
- Missing a rehearsal block for the Bowl Game, Spring Game, Pegasus Parade or KY Derby (\$75 per rehearsal block)
- Dismissal from the class based on violation of the UofL Code of Conduct (loss of full amount)
- Damage and/or loss of any UofL equipment, instrument, or uniform (amount will be based on the full amount of damage)

2014-2015 Performance Schedule

Times & Dates are subject to change

Additional performances will be added throughout the season. All times and dates are tentative and subject to change.

DATE	EVENT	LOCATION	TIME
08/22/14	Community Preview	CMB Practice Field	7:00 p.m.
08/29/14	Rehearsal w/UL Cheer	PJCS (4:30-6:30pm rehearsal cancelled)	8:00-10:00 p.m.
TBA	UL Faculty/Staff Picnic	TBA (CMB All-Stars)	TBA
09/01/14	vs. MIAMI	PJCS	8:00 p.m.
09/06/14	vs. MURRAY STATE	PJCS	7:00 p.m.
09/17/14	University Address	SOM – Drum Line Only	1:00-2:00 p.m.
09/27/14	vs. WAKE FOREST	PJCS	TBA
10/18/14	vs. NC STATE	PJCS	TBA
10/30/14	vs. FLORIDA STATE	PJCS	7:30 p.m.
11/22/14	Notre Dame*	NOTRE DAME STADIUM, South Bend, IN	3:30 p.m. - 3-Day Trip
11/29/14	vs. KENTUCKY	PJCS	TBA
12/01/14	BANQUET	UofL Student Center - Multipurpose Room	4:30-6:30 p.m.
12/06/14	ACC Championship	Bank of America Stadium, Charlotte, NC	TBA/3-Day Trip
12/15/14	CLASS FINAL	Rehearsal/Bowl Info – Practice Field	5:30-8:00 p.m.
TBA(Dec/Jan)	BOWL GAME	TBA	TBA/4-5 Day Trip
TBA (April)	Leadership Auditions	TBA	TBA
TBA (April)	UofL Spring Game	PJCS	TBA
04/30/15	Pegasus Parade	Broadway Street, Louisville, KY	1:00 p.m. -7:30 p.m.
05/02/15	KY Derby	Churchill Downs	8:00 a.m.- 8:00 p.m.

** The tentative Notre Dame travel schedule includes departing the morning of Friday, November 21 and returning early afternoon on Sunday, November 23.*

** Failure to attend required spring semester activities will result in the full loss of your scholarship. Exact dates and times for all events will be posted on the CMB website at www.cardinalmarchingband.com*

CANCELLED REHEARSALS

Fri., Oct. 3, 2014	Enjoy an early start to Fall Break!
Mon., Oct. 6, 2014	UofL Fall Break
Fri., Oct. 31, 2014	Enjoy some R&R
Wed., Nov, 26, 2014	UofL Thanksgiving Break
Fri., Nov. 28, 2014	UofL Thanksgiving Break

If we do not attend the ACC Championship, then rehearsals on December 3 & 5 will be cancelled. If we DO attend the ACC Championship, the Banquet will be rescheduled and we will rehearse December 1, 3 & 5.

Mon., Dec. 8, 2014	Enjoy some R&R
Wed., Dec. 10, 2014	No class due to Finals Week
Fri., Dec. 12, 2014	No class due to Finals Week

METROVERSITY STUDENTS

The CMB welcomes all students within the Metroversity System. This includes students enrolled at Bellarmine University, IU Southeast, Jefferson Community and Technical College (JCTC), Spalding University, Southern Baptist Theological Seminary and Louisville Presbyterian Theological Seminary. Typically, a metroversity student must have taken 12 hours at their school before enrolling in the metroversity program; HOWEVER, this rule is waived for those wishing to be in the CMB, allowing all first semester students in the metroversity program to enroll in the CMB.

GENERAL CONTACT INFORMATION

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JCTC/ULTA CONTACT

Tawana O. McWhorter
Assistant Director
University of Louisville
Jefferson Education Center, 9th Floor
Louisville, KY 40202
Phone 502 213 2541

CONTINUITY OF INSTRUCTION

In the event that the university is closed due to extreme weather or a widespread health epidemic, note that class will continue. Modified, replaced, or added assignments will be placed on the Blackboard site should a closure occur. Students are expected to check their university email account and the Blackboard site for class updates.

ACADEMIC HONOR CODE

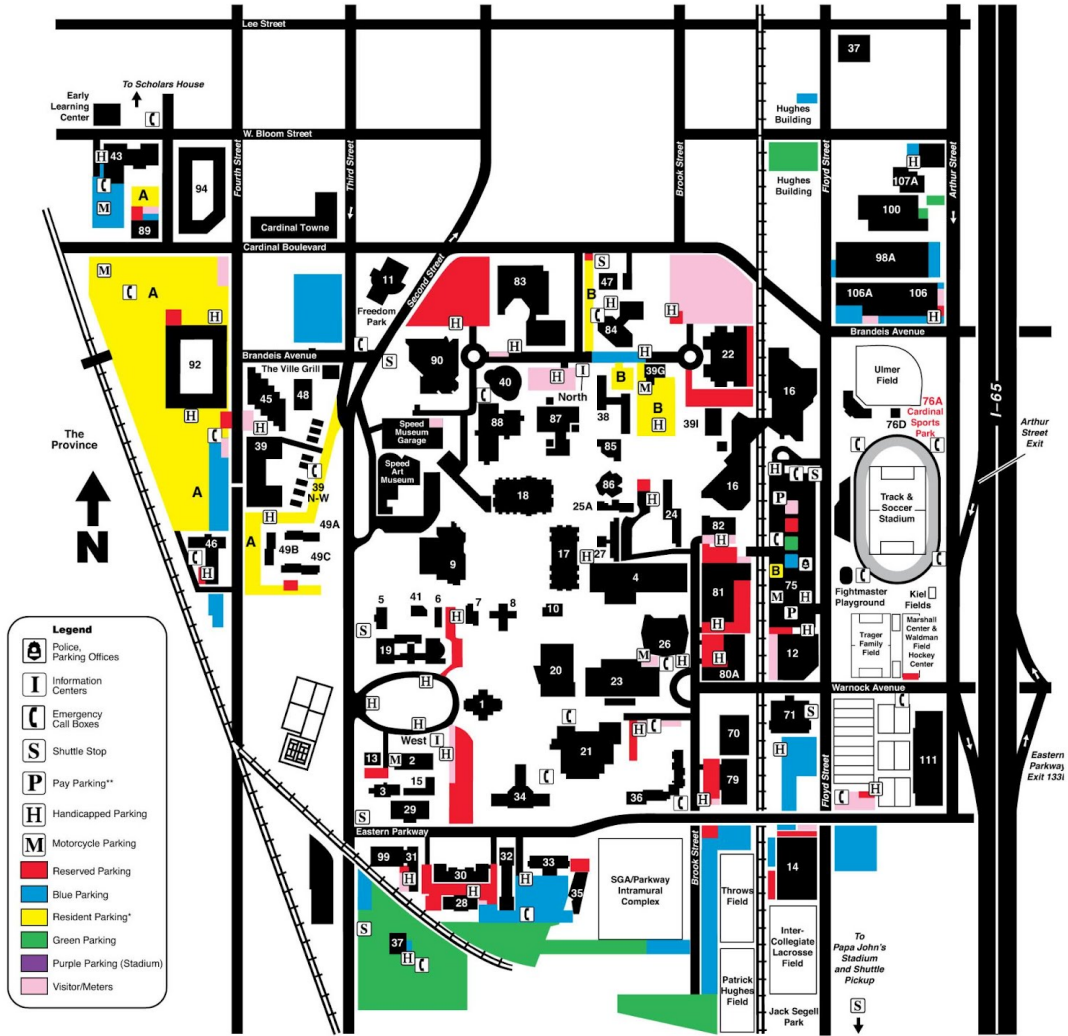
Students are expected to uphold the Code of Student Rights and Responsibilities found in the university catalog. Plagiarized work will result in an F for the course, a documented report in the student file, and possible suspension and/or failure from the class and or/university.

AMERICANS WITH DISABILITY ACT

This class complies with the Americans with Disabilities Act (ADA). Students with disabilities, who need reasonable modifications to complete assignments successfully and otherwise satisfy course criteria, are encouraged to meet with the instructor as early in the course as possible to identify and plan specific accommodations. Students will be asked to supply a letter from the Disability Resource Center to assist in planning modifications.

MAPS

Campus Map



* Letter indicates parking zone (A-B)
 ** Lots change to Pay Lots on evenings and weekends.

School of Music – Building #83 on North Side of Campus
Rehearsal Field – Patrick Henry Hughes Field on the South Side of Campus (park in the Green Lot next to field)

School of Music



North Side Rehearsal Spaces

- Comstock Hall (MB 100)
- Classrooms (MB 125, 130, 135, 140)
- Green Room (MB 142)
- Virtual Room (MB 248)

South Side Rehearsal Rooms

- Band/Rehearsal Room (MB LL65)
- Bird Hall (MB 161)
- Choir Rehearsal Room (MB 267)
- Classrooms (MB 262 & 263)
- Dr. Acklin's Office (LL69)
- Dr. Lynn's Office (LL71)
- Band Office, Kaelah McMonigle (LL74)

Syllabus Prepared on July 12, 2014

2014-2015 CMB Uniform Policy

- Before each performance, section leaders will be doing a uniform check. During this check, the following will be expected from each member:
 - Black marching shoes
 - Long black socks
 - Bibs on correctly (straps up, buttoned and zipped)
 - Official CMB t-shirt
 - Uniform jacket on correctly (zipped and hooked completely)
 - Clean white gloves
 - Shako and plume on correctly
 - A clean shave
 - No visible jewelry (clear or covered with a band-aid)
 - Hair above collar (Long hair must be inside the hat)
 - IF socks or gloves are forgotten, they may be purchased on Game Day.
 - Section leaders will give documentation to the Uniform Crew for each uniform check.

- Proper uniform storage is necessary to protect the uniforms and allow us to use them for years to come and in order to make game day run as smoothly as possible. When storing the uniform, do the following:
 - Fold the pants along the crease and hang on the proper hanger
 - Put the uniform jacket on the same hanger as the pants
 - Put ONLY the pants, jacket, and raincoat in YOUR garment bag
 - Put your shako in YOUR hat box
 - DO NOT PUT ANY PERSONAL ITEMS (SHOES, WARMUP SUIT, PLUME, BALLCAP, TSHIRT, SOCKS, OR GLOVES, FLIP FOLDER) IN YOUR GARMENT BAG OR HAT BOX AFTER GAME DAYS
 - Anything left in your garment bag or hat box will be thrown away
 - Put your plume away CORRECTLY (instructions will be printed on plume bags)
 - Fold your garment bag so the label is visible.
 - Hang your garment bag in the spot with the corresponding number on your section's rack with the label facing the right (closer to you)
 - Put your hat box on your section's rack

2014-2015 CMB VISUAL MANUAL

Introduction

Hello, and welcome to the University of Louisville Cardinal Marching Band. This manual was put together to ensure that each member understands and knows the technique we will be using this year. The information inside covers everything from posture to visual exercises we will use. Anything visually related will be listed in here.

Posture

Our posture will be a very strong and aggressive, while being relaxed at the same time. We will build the posture from the ground up, so there will be a straight line from the ankle all the way through the knees, the hips, the shoulders and finally connecting to the ears. At a resting position, our weight will be pushed slightly forward to the triangle of the foot. This triangle will be referred to as the Platform. The triangle connects from the ball of your big toe, to the ball of your pinky toe, to the point on your foot where the arch starts. This weight forward will help keep the calf muscles engaged, keep the weight from shifting back and will help us to have strong and aggressive first steps. From the ankle there will be a straight line through the knees to the hips. From the hips there will be a straight line all the way through the shoulders to the ears. The core muscles should be engaged at all times. These are the muscles around the spine, stomach, and buttocks. Having a strong and engaged core is a must. We will also stand with our heels and toes in 1st position. This is created by keeping the heels together and making a 45-degree

angle with the toes. This may change as needed for any visual or body movements that may be added.

Horn Carriage

Trumpets, Baritones, Mellophones:

When the horns are down, the horn will be a thumb and fist length away from your torso. Making a fist and extending your thumb, and placing the thumb to the sternum can determine this distance. The point where the mouthpiece enters the lead pipe will be at eye level. The right hand will be placed on the horn with the thumb under the lead pipe, the pinky in the “pinky ring,” and the finger tips on the valves. The right hand will make a “C” nice and open almost like you were holding a soft ball. The left hand will be placed on the horn with the thumb behind the first valve, and resting on the first valve slide. The index and middle finger will be placed around the third valve, with the ring finger and pinky resting on the third valve pipe. These hand positions will be the same while the horn is in playing position. The elbows will be at a 90-degree angle. This will give us a strong but relaxed upper body presence to accentuate the strong posture. There should be a straight line made from the elbow through to the knuckles. When the horn is in playing position, the horn should be 10 degrees above parallel.

Sousaphones:

Your instrument will rest on your shoulders as normal. It is important to think about your elbows. The placement needs to be comfortable and functional as well as strong and uniform at the same time.

Trombones:

When the horns are down, the horn will be a thumb and fist length away from your torso. Making a fist and extending your thumb, and placing the thumb to the sternum can determine this distance. The point where the mouthpiece enters the horn will be at eye level. The horn is held in your normal playing position. The main thing to think about is to keep your shoulders relaxed, and to keep your elbows as close to a 90 degree angle as possible so that we keep the strong but relaxed upper body presence. Elbow angles will vary slightly depending on slide positions.

All Woodwinds

Your instrument will be held with your normal finger positions intact at all times. When the instrument is down, the mouthpiece will be at eye level. The instrument will be held a fist and a thumb away from you torso. Making a fist and extending your thumb, and placing the thumb to the sternum can determine this distance. When your instrument is at playing position your elbows will always be at 90 degree angles and your shoulders relaxed. No matter what instrument you play. Flutes and piccolos will be parallel to the ground.

Mark Time

On count one of the mark time the left foot is placed from first position to straight forward. On count two the right foot is placed parallel to the left. From here the heel is placed on the ground on each down beat, with the heel coming two inches off the ground. On the count before the halt the right foot is placed first position and the left will close on

the downbeat, also in first position. The count structure will vary. Marking time is especially crucial in stand still rehearsal situations.

Moving Forwards

We will initiate motion going forwards or backwards one count before moving.

Depending on the needs of the show, this might be slightly adjusted. But for basics we will always initiate one count before. We will also use the vocal “Push And One And Two” in tempo. This will help establish an aggressive step off, as well as timing in the feet. We will use this vocal not only for marching basics, but when we are running sets of drill in a visual rehearsal. On the first step, the right leg will push, with the left leg moving forward, with a slight bend in the left knee on the push. The right heel should come off the ground two inches. The heel will be placed on the beat with the toes up as high as they can get. For the second step the right leg will come through passing the left leg on the “and” count. As the right leg is moving to the “and” count, the left foot will roll straight through to the end of the toes. When the leg passes there will only be a slight bend in the knee, as to allow for the foot to clear the ground. The heel will stay low to the ground. This can be obtained by keeping the heel that is passing, below the ankle of the opposite foot. It is very important to think about heel height on the forwards march. The right heel will place on the ground on count two. When halting while moving forwards, the last step will be rolled just like any other step. The right foot will roll into the halt on the last count. The left foot will be placed next to the right foot on the next count to complete the close. This will establish a solid foundation and help with stability, and weight control.

Moving Backwards

When moving backwards, the initiation of motion will be one count before as well. We will also use the same vocal. While moving backwards, we will use only a slight bend in the knee to make the technique more comfortable. On the first step the right leg will initiate with a push, and the left leg will move backwards. There will be no prep to get up on the platform prior to the first step. On the first step, we will move up on to the platform. For the second step the right leg will pass on the “and” count placing the platform on the next beat, with the heels at four inches off the ground. This will allow for a more uniform look, as each person’s maximum heel height may vary. Halting while moving backwards is much like the halt while moving forwards. The right foot will be placed on the platform on last count, and the left leg will complete the close on the next count. On the close the heels will come down keeping the weight slightly forward. The halt and the close should be smooth with no unnecessary movement.

Lateral Slides

When not moving straight forwards or backwards, we will move at a lateral slide. This allows us to keep our upper bodies parallel with the sideline, or back sideline while moving in different directions. To obtain this position, the hips will be rotated at a 45-degree angle. The upper body will continue the rest of the way, until the shoulders are parallel with the sideline. This will ensure that the lungs, and air way is not restricted so that playing is not affected. Moving at a lateral slide does not affect the lower body. The technique is still the same moving forward or backwards at a lateral slide.

Visual Exercises

Throughout band camp we will learn a set of visual basic exercises that work on various different skills. We will do these exercises throughout the season to strengthen our marching technique. We may not do each one everyday but these will be our main exercises that we use this year.

Hindu

Hindu is a posture, and relaxation exercise. It breaks down the posture from top to bottom, and rebuilds it from ground up. Starting with the feet shoulder width apart, Hindu begins by bringing the head down and into the chest in four counts. Next the shoulders rotate back, up and around, and down for four counts. From there the upper part of the back relaxes down for four counts. And lastly the lower back bends all the way over for four counts. In this position the knees should be slightly bent, with the upper body bent over “hanging.” The body should be completely relaxed, with no tension. After holding this position for a moment we will use the same motions done in reverse starting with the lower back, then the upper back. Next rotate the shoulders up back down and around and raising the head. These motions are also done in four counts. The left foot will come in to the right foot to close as you would a halt on the next beat.

Upper Body Rotations

Upper Body Rotations is a low stress exercise that works on rotating the upper body to lateral slide positions from a set position. By doing this exercise, we allow the body to

stretch so that over time the lateral slide position becomes more natural. It also works as a good stretch exercise for the spine, as well as focusing on posture. From set facing forwards, the upper body will rotate 90-degrees to the left in 4 counts and hold that position for 8 counts. From there the upper body will rotate 180-degrees to the right and hold that position for 8 counts. We will continue this motion until given “last time.”

Box A and B

This exercise will mostly be done with a step size of 8 to 5. We may use different step sizes as needed. Box A focuses on forward lateral slides to the left and to the right while box B focuses on backward lateral slides. Box A will be:

-8 steps forward.

-8 to the left at a forward lateral slide.

-8 steps backwards.

-8 steps to the right at a forward lateral slide.

-8 steps forward.

-8 steps to the right at a forward lateral slide.

-8 steps backwards.

-8 steps to the left at a forward lateral slide.

-8 steps forward and halt.

On count 8 of each direction there will be a prep step to prepare the body for the direction change. If you are going from a forwards march, and after the direction change you will continue forwards, the prep step will be a roll through prep step. If you are going from a

forwards to a backwards march, the prep step will be toe down. And finally if you are going from backwards to forwards, the prep step will be toe down. Box B is exactly the same as box A but instead of forward lateral slides we will use backwards lateral slides. The count structure and prep steps are exactly the same.

Sometimes we may add a variation to both box A and B. That variation will be putting a hip switch on count four of each lateral slide. This will strengthen our technique and posture as we switch from moving at a forwards lateral slide to backwards or vice versa.

2014-2015 Cardinal Marching Band Handbook

Contract Agreement

This contract verifies that I, _____, have read the

(Print Full Name)

2014-2015 University of Louisville Cardinal Marching Band Handbook in full and agree to abide by all policies. By signing this contract I understand and accept any disciplinary actions that may occur if I choose to break the expectations that are stated in the handbook and/or the UofL Code of Conduct.

Signature: _____

Date: _____

**This contract must be signed and turned in for your scholarship to be posted.*